

Membership Welcome Information Pack

Globe Derby Equestrian Centre,
556 Whites Road & crn Ryans Road,
Globe Derby Park, S.A. 5110



- Email: globederbypc@hotmail.com
- Website: www.globederbyponyclub.com.au
- Facebook: Globe Derby Pony Club
- Postal Address: 101 Daniel Avenue, Globe Derby Park SA 5110

Aims & Objectives Globe Derby Pony Club

As well as upholding the aims and objectives of the PCASA, the GDPC aims to:

- ❖ Provide a friendly and relaxed environment where every member is encouraged to enjoy all equine and equestrian sporting activities and disciplines while feeling safe and supported.
- ❖ Provide appropriate instruction in all equine and equestrian sporting activities and disciplines.
- ❖ Encourage and promote the development of member's life skills, including leadership, teamwork, self-awareness, respect, acceptance, and responsibility.
- ❖ Encourage and promote member's family involvement and the development of life-long friendships in a fun and friendly club for all.

Pony Club Association South Australia



PONY CLUB
SOUTH AUSTRALIA

- ❖ To encourage young people to ride and learn to enjoy all kinds of sport connected with horses and riding.
- ❖ Provide instruction in riding and horsemanship and to instil in members the proper care of their animals.
- ❖ To promote the highest ideals of sportsmanship, citizenship and loyalty. Thereby cultivation of strength of character and self-discipline in the members.

Contact PCASA

- Phone: 7225 1805
- Email: ponyclubsa@gmail.com
- Website: www.ponyclub.asn.au
- Address: 132 Rose Terrace, Wayville SA 5034

Please take the time to visit the PCASA Website, read the information, rules and policies, it is your responsibility to ensure you and your child/family become familiar with the information, rules and policies. If you have any questions, please seek clarification from a Club Committee Member.

Membership Fee Schedule



Riding Member	\$150.00
Reduced Riding Member	\$ 100.00
Groom/Strapper	\$ 80.00
Non-Riding Member	\$ 25.00
Club Transfer Fee	\$ 25.00

The club's financial year is from 1st July to 30th June. Membership fees must be paid prior to riding at the club grounds.

Membership Fee Break Down

Riding Member

	Riding Member (Regardless of age/category)	Non-Riding Social Member	Groom/Strappers
PCASA Subscription	\$57.00	\$4.00	\$29.46
Travel Fund	\$4.00		
Insurance	\$32.60		\$32.60
PCA Cap Fee	\$16.50		
GST	\$6.10	\$0.40	\$2.94
Fees paid to GDPC	\$33.80	\$20.60	\$15.00
TOTAL	\$150.00	\$25.00	\$80.00

Reduced Riding Member – Joining club between 1st April through to 30th June

PCASA Subscription	\$31.05	A rider who participates in (3) three rally days from the 1 st January can deduct the \$30 paid from the reduced fee of \$100 and pay the sum of \$70 from the 1 st April.
Travel Fund	\$4.00	
Insurance	\$32.60	
PCA Cap Fee	\$16.50	
GST	\$3.50	
Fees paid to GDPC	\$12.35	
TOTAL	\$100.00	

Transfer Members

Fees paid to GDPC	Membership	\$25.00	\$25.00
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Annual Club Affiliation Fee

Paid to PCASA by all Clubs	Annual Club Affiliation Fee (inc GST) This fee covers Volunteer Insurances	\$100.00	
TOTAL			\$100.00

ORS Sports Voucher

\$100.00 (from your full fee "\$150" Riding Membership Fee) from 2022. Only applies for school aged children up to Year 9 with one application per calendar year per child.

PLEASE NOTE Members under the age of 18

At least one parent/guardian of a rider under 18yrs MUST hold at least Non-Riding Membership of Globe Derby Pony Club – (see fee's)

PAYING FEES

You will now have to use Pony Club Australia Database (Just Go) to pay for my fees, keep a record of my pony club certificates and purchase items such as certificate book. You will also be able to check events and newsletters on this site. Please see the club secretary for more information.

PAPERWORK

A separate form for each member must be filled out.
Forms are available in this pack, from the club room at rallies and on our website.
Completed forms must be returned to the club secretary in person, via email or by post.

Globe Derby Pony Club Member Requirements



Formal Uniform

Red V-neck woollen jumper, Black tie and White long sleeved collared business shirt.

Black jodhpurs.

Black saddle blanket with red and white binding and club logo is to be used during competition.

Riding boots and helmet as per PCASA rule book. Helmet must be tagged by the club secretary.

Rally Uniform

Club polo shirt / Club long sleeve polo or Club fleece jacket.

Black jodhpurs.

Alternatively, members may elect to wear formal uniform.

Plain black saddle blanket or Black saddle blanket with red and white binding and club logo.

Riding boots and helmet as per PCASA rule book. Helmet must be tagged by the club secretary.

Globe Derby PC understand it may take time to purchase the required uniform, however, regulation riding boots and an approved and tagged helmet **MUST** be worn at all times when riding.

PAYING for Uniform

Paid in person at a rally.

Via direct deposit to:

GDPC Inc.

Commonwealth Bank.

BSB – 065 502

Acct – 10472045

Please put members surname & 'MF' as reference.

Members under the age of 18 years **MUST** have a parent or guardian in attendance at GDPC events and/or rallies at all times, unless prior arrangements have been made. If details are not supplied to the event and/or rally organizers prior to starting your child may not be permitted to ride.

Members are expected to participate and assist in the successful running of the club. Mandatory requirements include providing assistance at club events and/or functions. This can include, but is not limited to, working in the canteen, maintenance and working bees, rally set up and pull down, events and fundraising, as well as other activities as required by the Club from time to time.

Metropolitan Zone Pony Club Inc.

Globe Derby PC are members of the Metropolitan Zone Pony Club which host coaching clinics, camps and events at various Pony Clubs within the Zone. Riding members are encouraged to represent Globe Derby PC at the Metropolitan Zone and PCASA events throughout the year. Information about these events can be obtained from the Club Secretary or Zone Rep. Riders also get points at these events that go towards individual and club trophies presented at the Zone Presentation & Fun Day at the end of each year.

ATTENDANCE CARD

Each Combination which means (Horse & Rider) is required to have an 'Attendance Card'.

This is usually applied for at time of membership.

It must be applied for within three months of attending their first rally.

Application Forms are available from your club secretary or on PCASA's website.



For Riders & Parents Instructions for filling out your PC Card Application

Section 1

TICK BOX FOR CARD REQUIRED

- | | | |
|-----------------|--|--|
| NEW COMBINATION | () PC Members UNDER 26 YEARS | ALTERED CARDS * |
| | () PC Member 26 YEARS & OVER | () Change of Name * |
| REPLACEMENT | () Upgrade from Non Graded Card | () Change of Address * |
| | () Lost Card | () Update to PC Member 26 Years & Over* |
| REPLACEMENT * | () Full Card - Attach a Copy of full card * | |
| CLUB TRANSFER * | () Attach a copy of your current Card & Completed Transfer Form * | |

***Chief Instructors Signature is NOT required provided a copy of current card and no change of grading has been made**

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- | | | |
|------------------|----------------------------|---------------|
| New Combination- | PC Members UNDER 26 YEARS | (X) |
| - | PC Members 26 YEARS & OVER | Mark one only |
-
- | | | |
|-------------|------------------------------|---------------|
| Replacement | Upgrade from Non Graded Card | (X) |
| - | Lost Card | Mark one Only |
-
- | | | |
|----------------|---|--|
| Replacement* | Full Card – Attach a Copy of full card* | |
| Club Transfer* | Attach a Copy of your current Card & Completed Transfer form* | |
-
- | | | |
|----------------|--|--|
| Altered Cards* | Change of Name* (Please write previous name in (____) next to new name.) | |
| - | Change of Address* | |
| - | Update to PC Member 26 YEARS & OVER* | |
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Section 2

CLUB: _____ **Remember to put in the Club Name** _____

I know this is self-explanatory but it gets left out on a lot of application.

Section 3

RIDERS DETAILS

PLEASE PRINT CLEARLY

SURNAME: _____ FIRST NAME/S: _____

DATE OF BIRTH: ____/____/____ MALE () FEMALE () PHONE: _____

POSTAL ADDRESS: _____ P/CODE: _____

Please make sure this section is printed clearly. Make sure the DOB is correct.

Section 4

HORSE DETAILS

PLEASE PRINT CLEARLY

NAME: _____

BRANDS **OR** DISTINGUISHING MARKS: _____

SEX: GELDING () MARE () (Stallions & Rigs NOT Permitted at P.C.)

COLOUR: _____ HEIGHT: _____ hh **YEAR** BORN: _____ AGE: _____

Please make sure this section is printed clearly. A lot of horse name have unusual spelling.

Brands **OR** Distinguishing Marks

OR This means one or the other, **not both**. If the horse has a brand then use it if it is easy to type. If not use the distinguishing marks on you horse. (Blaze, socks etc.)

Sex - Don't forget to mark one. Gelding = Boy, Mare = Girl.

Colour - e.g. Black, Bay, Brown, Chestnut, Grey, Buckskin, Palomino, Pinto - (What colour-Black/White, Chestnut/White?) & all the other ones.

Height - Please make sure you don't use fractions e.g. $\frac{1}{2}$, $\frac{1}{4}$ or .5
Use only example format e.g. 14hh, 14.1hh, 14.2hh, 14.3hh or 15hh

Section 5

GRADING

TO BE FILLED OUT BY CHIEF INSTRUCTOR ONLY

DO NOT FILL OUT THIS SECTION – THIS IS FOR YOUR CHIEF INSTRUCTOR TO FILL OUT

Section 6

RIDERS SIGNATURE (If over 18 years): _____ DATE: ___/___/___

PARENTS SIGNATURE: _____ DATE: ___/___/___

This combination is currently financial with the club stated.

SECRETARY

SIGNATURE: _____ **NAME:** _____ **DATE:** ___/___/___

Rider, if 18 years & over **or** Parent if rider is under 18 years to sign and date.

Once you have filled out sections 1, 2, 3, 4 & 6 please return it to your club secretary or your club chief instructor.

Your club should receive your card within 2 weeks of the PCASA office receiving your application.

Your card must be handed in at each rally for qualifications to be recorded and picked up at the end of the day.

You must always take your card to all pony club activities including competitions and training days Clubs will enforce the no card no ride Policy.

NO CARD NO RIDE

It is the rider's responsibility to keep their Attendance/Performance Cards up to date.

Riding at the Globe Derby Equestrian Centre

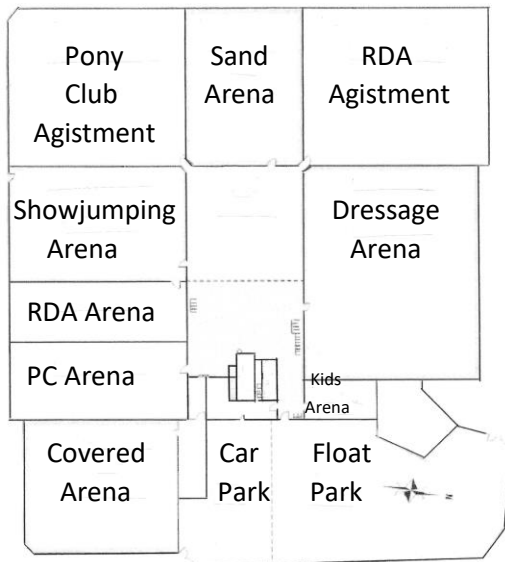


The Centre is open to all financial riding members of Globe Derby Pony Club.

“What if I'm not a member of Globe Derby Pony Club”?
You can join Globe Derby Pony Club by contacting the Secretaries.

Riders that are not Members of Globe Derby Pony Club Inc are not permitted or authorised to ride at or use any facilities at the Centre at any time.

Globe Derby Equestrian Centre Map



Riders may only ride in the Pony Club arena, Showjumping Arena, Sand Arena and Dressage Arena. The Kids Arena may be used for lunging. As marked on the Map.

Riders are not permitted to use any other area to ride.

Riders are not permitted to ride while Riding for the Disabled are using the Globe Derby Equestrian Centre and providing there are no other activities being held by the Globe Derby Pony Club, Metropolitan Zone Pony Club, or any other organisation that has hired the Centre.

Ride may only ride in daylight hours.

No more than 6 riders are permitted to ride in any one arena at the same time.

Horses can enter over the low white pole next to the main gate.

VEHICLES MAY NOT ENTER UNLESS PRIOR PERMISSION HAS BEEN GIVEN

No Pony Club member under 18 years may ride unsupervised at the Centre at any time.
Adult supervision must be arranged prior to riding.

All manure from your horse must be removed and placed in the green bins provided prior to leaving the centre. This includes: arenas, tie up areas, float parking, and any paths.

The horse tie up areas **MUST** be used appropriately.
Horses must be tied at all times as these are tie up areas and not yards.
Horses **MUST NOT** be hard tied, they **MUST** be tied using twine.

Horses must be under your control at all times while at the Centre.
Horses must not be let to run free.

All gates must be closed at all times.

Your Pony Club Attendance/Performance Card must be carried at all times and presented if requested.
A photo on your phone of the front page with your name and secretaries signature is acceptable.

It is a requirement that all private instructors and/or horse trainers have current public liability insurance (proof of this is required to be provided to the committee) before any private lessons/riding/horse training commence at the centre outside of scheduled rally times.

COMMITTEE



Current Committee

- President Erin Hamilton
- Vice President Tania Horder
- Secretary Lynn M Hamilton
- Treasurer Emma Griffiths
- Committee Rosemary McDonnell, Selina Postill, Geoff Dimech, Natasha Radcliffe, Kelli Warner, Quentie Cornwell, Robyn Clarke, Sarah Crowe, Robyn Anderson.
- Junior Rep Aleesha Ranford
- Canteen Manager Geoff Dimech

The elected Executive Committee members shall comprise –

- President
- Vice President
- Secretary
- Treasurer

The elected Ordinary Committee members shall comprise-

- A minimum of 4 and a maximum of 8 Ordinary Members.
Term of Appointment for Committee Members-
At the AGM in even years, the President and Treasurer are to be appointed and in odd years, the Vice President and Secretary are to be appointed. Two Ordinary Committee members longest in office in either year shall retire but be eligible for re-election without providing a nomination in writing.

Nomination Process-

- Any member over the age of 18 years shall be eligible for election provided a nomination in writing by any other two members of the Club, and with written or verbal consent of the nominee, be lodged with the Secretary not less than seven days prior to the AGM.
- Every candidate for election must be a current, financial member of the Club.
- Election shall be by ballot of current, financial members present at the AGM.

Vacancies on the Committee-

- The Committee shall have the power to appoint any member, over the age of 18 years to fill any vacancy on the Committee until the next AGM when they shall retire but shall be eligible for re-election without providing a nomination in writing.

Expectations



Rally Days / Events and Things to Be Mindful Of When Visiting Other Clubs

Pony Club, just like any other sporting club is solely run by hardworking volunteers like yourselves. Please be aware of expectations to help your club run the best it can and point others in the right direction that may not know the drill.

- Every Rally there will be some form of set up for club lessons. The arenas need to be set up before the first lesson and ideally before gear check at 8.30am
- SETTING UP ARENAS for the Rally lessons.
(This could be anything from witches hats, arena letters, jump poles/wings and games equipment)
- This is not all heavy work and as the saying goes many hands make light work. It is expected that you join in and help set up arenas any way you can.
- Our rallies only go to lunch time, and are generally only once a month, this allows members time to pursue and attend other competitions and training sessions.
- It's not all about the riding sector and there are still plenty of unmounted activities and jobs that need to be done to make life easier and help improve your club.
- Please don't make a habit of going home after one lesson – this is not what a Pony Club is about and not with-in GDPC's values.
- To make the best of your Pony Club, you can support and encourage and be respectful to your coaches, peers with-in your club and in the wider horse community.
- Our canteen supports our club and Geoff puts in a lot of effort to organising a great breakfast and lunch for us to enjoy as well as organising to run the canteen on bigger days such as Zone Events etc. We have the best canteen of all pony clubs.
- Let's support it by spending a few dollars each rally and keep it worthwhile to run and improve.
- Coaching – (we would love more pony club Coaches– it's easy to get started and become qualified) – ask us how!
- Cleaning up manure, taking the manure bins out at end of day just general tidy up.
- When visiting other clubs also keep in mind these expectations as just like our club, they are all run by volunteers. We want to be known as the club that always helps out and not the club that sits and watches people working their butts off – monkey see monkey do?

Notes for Parents



How You Can Help Your Pony Club

Pony Club needs adults to organise and administer its activities. Many parents have specialised knowledge of horses and riding. But for the less horsey parent, there are many ways you can be of great assistance. Your own professional knowledge – accountancy, carpentry, and so on, may be invaluable, so please offer your services.

Here is a list of some ways in which all parents can help 😊

BE ON TIME

Make sure your child is on time for rallies. Remember – late comers may be requested to remain unmounted until the next session.

BE TACTFUL

Be interested but never interrupt a lesson in progress. If you have a concern with the instruction, please speak to one of the Committee Members or put your concern in writing to be discussed at the next meeting.

BE HELPFUL

Assist with games, groups etc. Please help set up equipment, carrying necessary items. Offer to be time keepers, Stewards etc. At completion of each rally please help put equipment away.

CANTEEN

Don't forget our canteen. Your help is often needed even if it's only for a short time; this can give someone else a much needed break. The canteen is a major fundraiser for the Club.

BE STRONG

Dads & Mum's can help with picking up rails and altering fences during lessons. This is essential as it helps instructors and pupils to continue with the lesson.

READ GDPC FACEBOOK PAGE

Please read the posts on the Clubs Facebook page so you are aware of what is going on, special rallies, visiting instructors, Zone Events, etc.

BE INTERESTED

Please observe your child's progress by listening to his/her instructor so that you can assist your child whilst away from Pony Club. This is very important as you can often remember things which your child may not. Your child needs to practice what he/she has learnt at Club.